

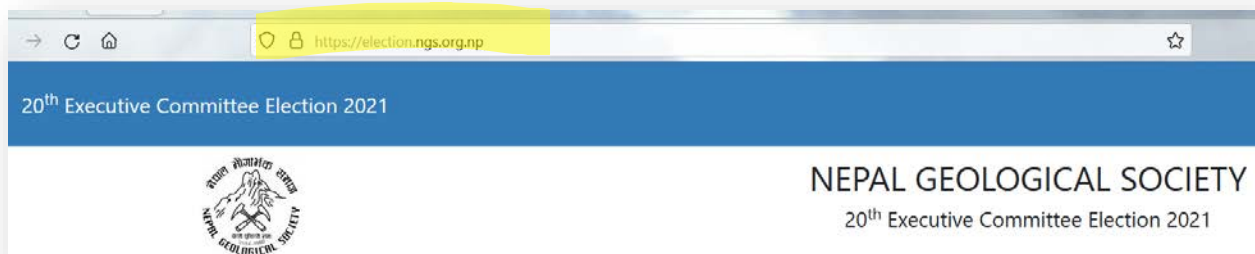
Nepal Geological Society  
20<sup>th</sup> Executive Committee Election 2078

e-Voting Instructions

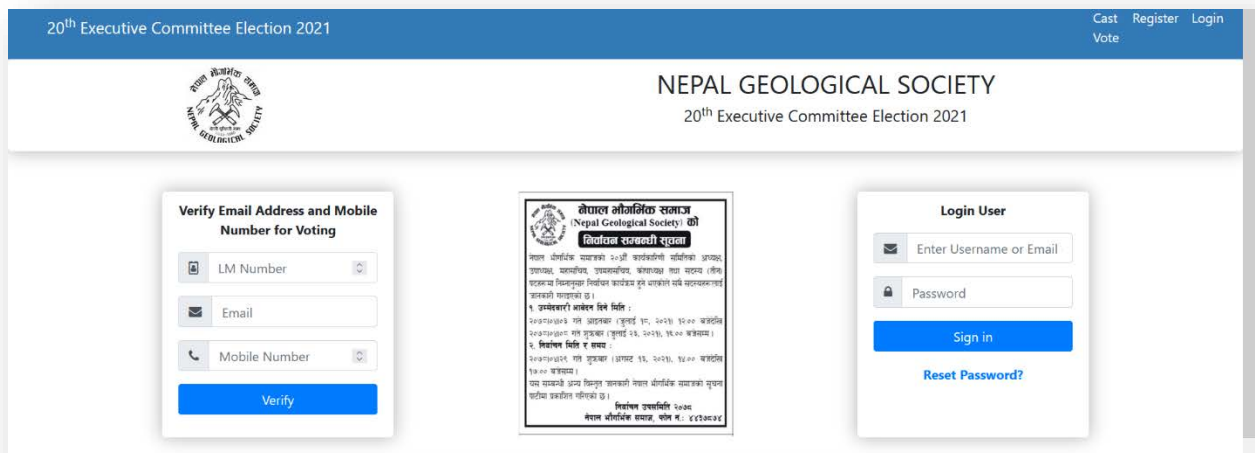
Profile of existing NGS member has been already created in database so you do not need to register again. The database is prepared based on the information provided by 19<sup>th</sup> Executive Committee. The members should activate their respective profile by setting up the new password for their account.

**To Set up New Password and Activate Account.**

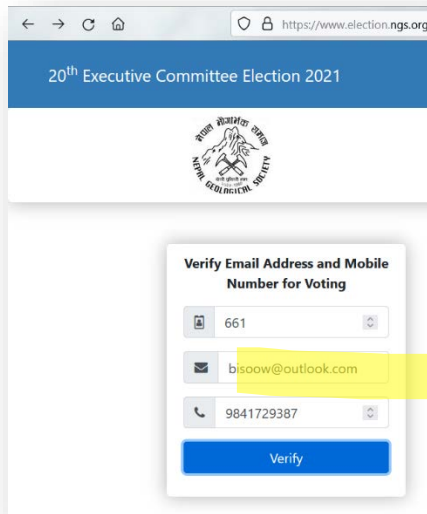
- 1) Open your browser, type [election.ngs.org.np](https://election.ngs.org.np) in address bar.



- 2) Verify **Email Address** and Mobile Number for Voting



- 3) **Enter you LM No.** Other details will be auto filled. Check you details. If your details don't match, then contact NGS 19<sup>th</sup> Executive committee for correction.



20<sup>th</sup> Executive Committee Election 2021

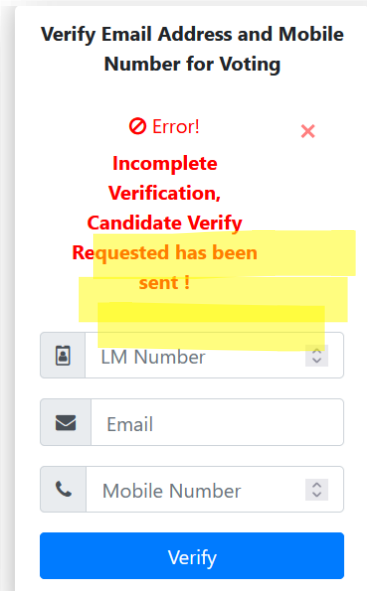
Verify Email Address and Mobile Number for Voting

661

bisoow@outlook.com

9841729387

Verify



Verify Email Address and Mobile Number for Voting

Error! Incomplete Verification, Candidate Verify Requested has been sent !

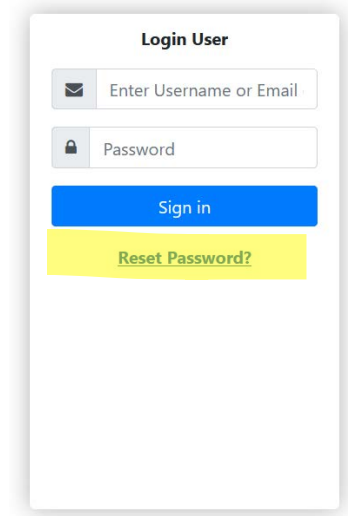
LM Number

Email

Mobile Number

Verify

- 4) After your account is activated, Click on **Reset Password**. Normally, it takes time for admin to verify your details. Once your details are verified, you will receive email from the election committee to set/reset the password by yourself. Normally, the password reset link works for 1 hours. (You can use reset password link instead).



Login User

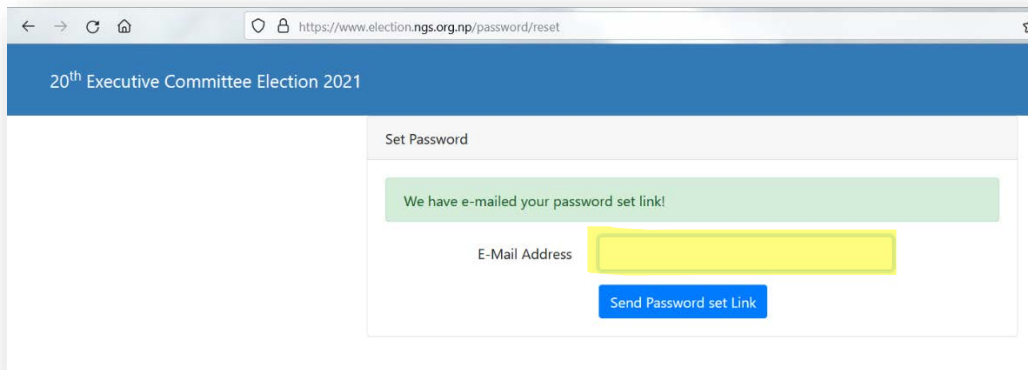
Enter Username or Email

Password

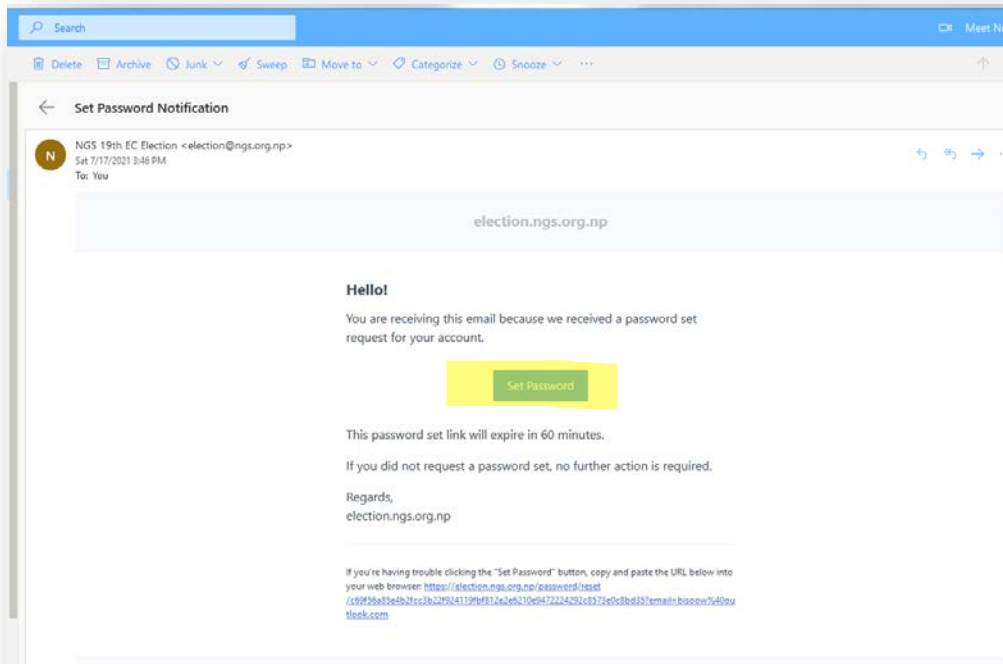
Sign in

Reset Password?

- 5) In new window type your email address (registered to NGS) and click Send Password Set Link.



6) Check your email. You will receive password reset link in your email. Click **set Password.**



7) Type your desired password, confirm your password, and click **Set Password.**

Set Password

E-Mail Address

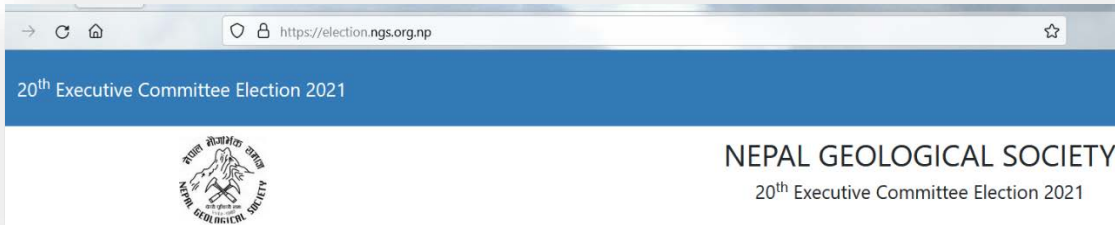
Password

Confirm Password

***Congratulations! Your Account is activated, and you can login into your profile for nomination and voting purpose.***

## To Vote for 20<sup>th</sup> Executive Committee Election

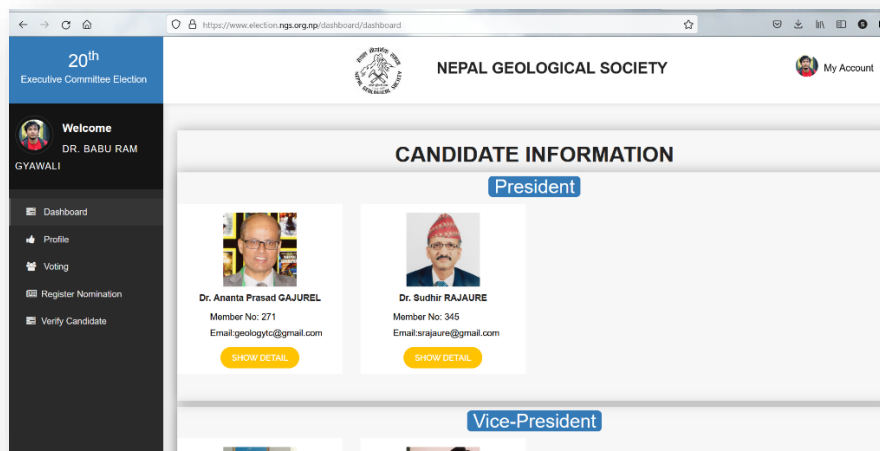
1) Open your browser, type **election.ngs.org.np** in address bar.



2) Fill your User name (email ID) and password in the Login User Section and Click **Sign In.**



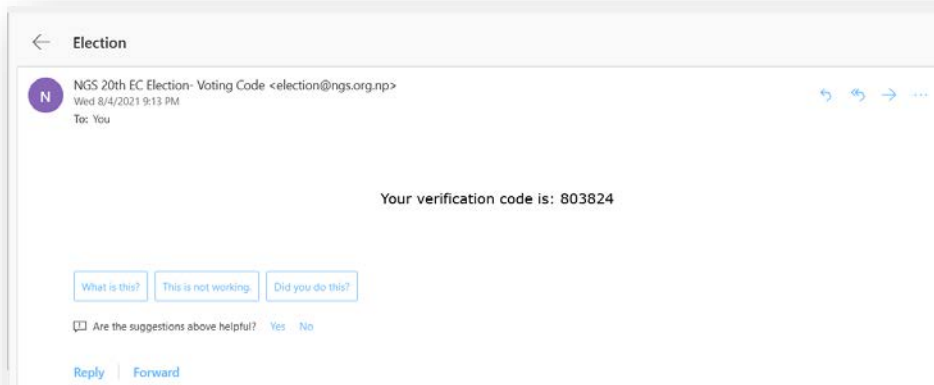
3) You will see dashboard showing the information of Candidate. Click on **VOTING** on left side of the window.



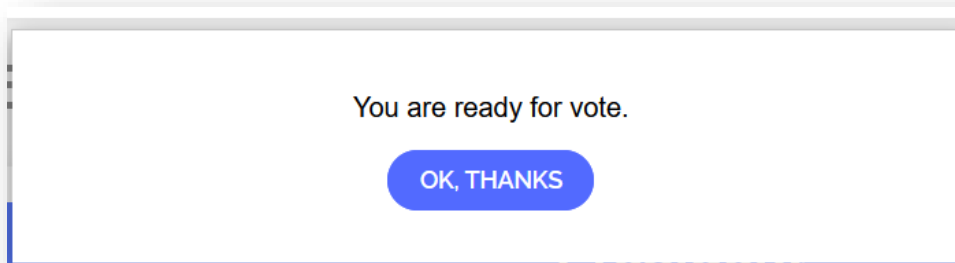
4) New dialogue box will appear.



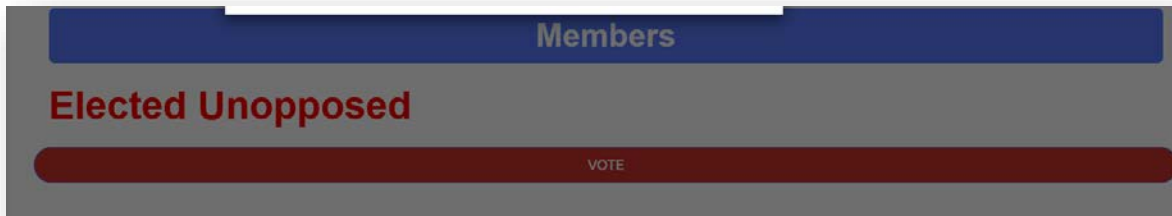
5) Click **GET Voting CODE**. You will receive an email with the verification code.



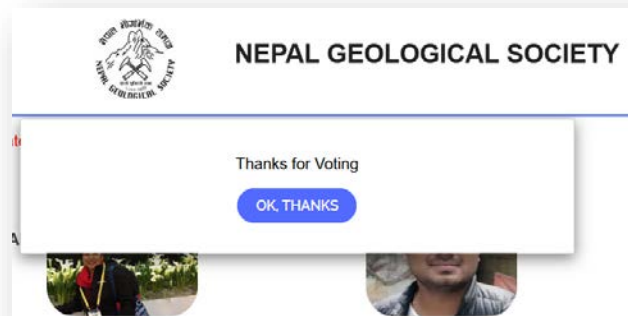
6) Enter the verification code that you have received in and click submit. Then click of **OK, Thanks**. Now you are ready to cast your vote.



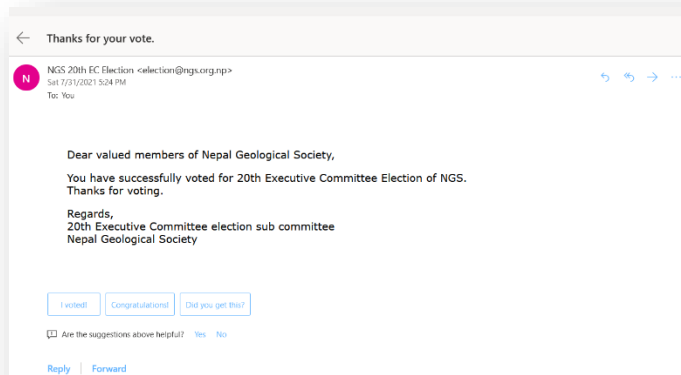
- 7) You will see the candidate list with **selection button**. Click the **radio button** below the name of desired candidates.
- 8) After Selecting the desired candidates click on **VOTE button** at the bottom of the page.



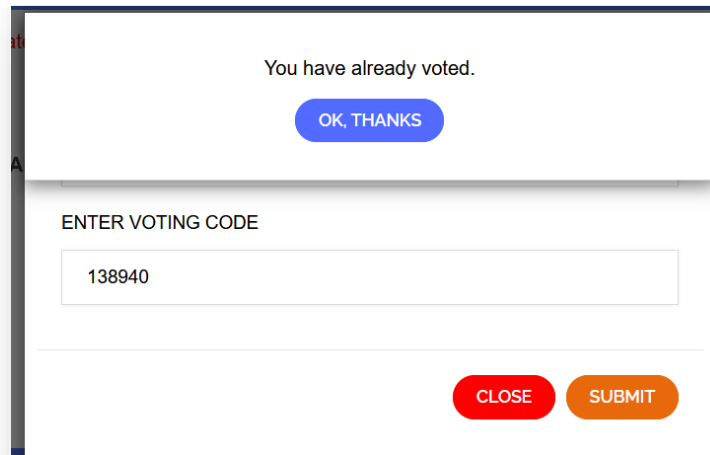
**Congratulations! you have casted your vote for the 20<sup>th</sup> Executive Committee Election 2078.**



- 9) You will receive email after you vote is successful.



10) You will not be allowed to vote more than once. If you generate code and enter it, you will get message stating **you have already voted**.



The screenshot shows a web interface with a white background and a dark border. At the top, the text "You have already voted." is centered. Below it is a blue button with the text "OK, THANKS". Further down, the text "ENTER VOTING CODE" is centered above a text input field. The input field contains the number "138940". At the bottom right of the interface, there are two buttons: a red button labeled "CLOSE" and an orange button labeled "SUBMIT".

### **Offline Voting (Voting on Election Day at polling Centre)**

- 1) Verify your info at the election hall.
- 2) Get the voting code from the Election Subcommittee.
- 3) Enter your LM Number and **voting code** provided by election subcommittee.
- 4) Click the radio button of the desired candidates
- 5) After Selecting the desired candidate click on VOTE button at the bottom of the page.